

2023-2024 Dependent Verification Worksheet Group 4

The Department of Education randomly selects students to verify certain components of their Free Application for Federal Student Aid (FAFSA). Students who have been selected for Group 4 Verification are required to verify their identity and provide a statement of educational purpose.

If you have been selected for Group 4 Verification, you have two options to satisfy this requirement:

1. Complete page 2 of this packet in-person at our office in Lerner Hall or,
2. Complete page 3 of this packet with a notary.

Office location for in-person verification (page 2):

Financial Aid & Educational Financing
618 Lerner Hall
2920 Broadway
New York, NY 10027

Form submission options for verification with a notary (page 3):

- IDOC online document upload at <https://pages.collegeboard.org/idoc>
- Office drop-off (see address above)
- Mail to 100 Hamilton Hall, Mail Code 2802 | 1130 Amsterdam Avenue | New York, NY 10027

If you have any questions, please contact Financial Aid and Educational Financing by phone (212-854-3711) or email (ugrad-finaid@columbia.edu).

Please submit this document to your respective Financial Aid Office.

STEP 1 – STUDENT INFORMATION

Last Name	First Name	Social Security Number	Student ID Number
Permanent Address	Street & Number	City/State/Zip	Date of Birth
Local Phone Number (Include Area Code)	Permanent Phone Number (Include Area Code)		Email Address

STEP 2 – IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE (To Be Signed In-Person)

If you are appearing in person at Columbia University to verify your identity, you must present and complete:

- (a) Original unexpired valid government-issued photo identification (ID)
- (b) The original Statement of Educational Purpose provided below, which must be completed in-person at Columbia University in the presence of an authorized official within the financial aid office for your school.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Columbia University for 20232024.

Student Signature	Date	Student ID Number
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STEP 3 – CERTIFICATION

By signing this worksheet, I certify all the information reported is complete and correct:

Student Signature	Date	Student Name (Please Print)	Student ID Number
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NOTE: Additional documents and/or information beyond those listed in this form may be needed to satisfy the requirements of Verification. Your respective Financial Aid Office will notify you of additional requirements, if applicable.

Please submit this document to your respective Financial Aid Office.

STEP 1 – STUDENT INFORMATION

Last Name	First Name	Social Security Number	Student ID Number
Permanent Address	Street & Number	City/State/Zip	Date of Birth
Local Phone Number (Include Area Code)	Permanent Phone Number (Include Area Code)	Email Address	

STEP 2 – IDENTITY & STATEMENT OF EDUCATIONAL PURPOSE (To Be Signed with Notary)

If you are unable to appear in person at Columbia University to verify your identity, you must provide:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Columbia University for 2023-2024.

Student Signature	Date	Student ID Number
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Notary’s Certificate of Acknowledgement

State of _____
City/County of _____

On _____, before me, _____, personally appeared,
(Date) (Notary’s Name)
_____, and proved to me on basis of satisfactory evidence of identification
(Printed Name of Signer)
_____ to be the above-named person who signed the foregoing instrument.
(Type of government-issued photo ID provided)

WITNESS my hand and official seal

(seal)

My commission expires on _____
(Notary’s Signature)

STEP 3 – CERTIFICATION

By signing this worksheet, I certify all the information reported is complete and correct:

Student Signature	Date	Student Name (Please Print)	Student ID Number
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NOTE: Additional documents and/or information beyond those listed in this form may be needed to satisfy the requirements of Verification. Your respective Financial Aid Office will notify you of additional requirements, if applicable.