

A. Student Information

<i>Last Name</i>	<i>First Name</i>	<i>Student ID Number</i>	
<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>Zipcode</i>
<i>Phone Number (Include Area Code)</i>	<i>Date of Birth</i>	<i>Email Address</i>	

A. Household Members and Number in College

List all of the people in your custodial parent(s)' household below. Include:

- Yourself and your custodial parent(s), (including a stepparent) even if you do not live with your parent(s)
 - Do not include non-custodial parent information
- Your parent(s)' other children, if your parent(s) will provide more than half of their support, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

Note about Current College Enrollment:

Include the name of the college for any household member, excluding your parent(s), who is, or will be, enrolled at least half time in an undergraduate or graduate degree, diploma, or certificate program at any time between July 1, 2017, and June 30, 2018. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Full Name	Age	Relationship	Name of College for the 2017-2018 Academic Year	Undergraduate/ Graduate	Half-time/ Full-time	Expected Graduation Date
		<i>Self</i>	<i>Columbia University</i>			

By signing this worksheet, I certify all the information reported is complete and correct. The student and at least one custodial parent must sign. Electronic signatures are NOT acceptable.

<i>Student Signature</i>	<i>Date</i>	<i>Student ID Number</i>
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<i>Custodial Parent Signature</i>	<i>Date</i>	<i>Custodial Parent Name (Please Print)</i>
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B. High School Completion Status

Indicate which of the following documents were submitted to either Columbia College or the Fu Foundation School of Engineering and Applied Science as documentation of high school completion as part of your admissions application:

- A copy of your high school diploma.
- A copy of your final official high school transcript that shows the date when the diploma was awarded.
- A copy of your General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential is required.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the your parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

C. Confirmation of Identity and Statement of Educational Purpose

This section of the verification worksheet must be completed in the presence of either: a Financial Aid Officer from the Office of Financial Aid & Educational Financing or a Notary Public

Identity and Statement of Educational Purpose (To Be Signed at the Institution)

If you are able to appear in person at Columbia University, Office of Financial Aid & Educational Financing to verify your identity, you should bring unexpired valid government-issued photo identification (ID), such as a driver's license, other state-issued ID, or passport.

Our Office will maintain a copy of your photo ID that will be annotated by the Office with the date it was received and reviewed, and the name of the Financial Aid Officer authorized to receive and review your ID. In addition, you must sign, in the presence of the Financial Aid Officer, the Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student's Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Columbia University for 2017–2018.

(Student's Signature)

(Date)

(Student's ID Number)

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

If you are unable to appear in person at Columbia University, Office of Financial Aid & Educational Financing to verify your identity, you must submit to our office:

- a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as a driver’s license, other state-issued ID, or passport; and
- b) The original notarized Statement of Educational Purpose provided below.
 - a. Please note that the Statement of Educational Purpose must have “wet” signatures. This means that this form CANNOT be faxed or scanned to us. Please mail or hand deliver this completed form to the Office of Financial Aid & Educational Financing, 1130 Amsterdam Avenue, 100 Hamilton Hall, MC 2802, New York, NY 10027, Office Location: 618 Lerner Hall. Thank you for your assistance with the verification process.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational
(Print Student’s Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Columbia University** for 2017–2018.

(Student’s Signature)

(Date)

(Student’s ID Number)

To be completed by a Notary Public

State of _____

City/County of _____

On, _____, before me, _____, personally appeared
(date) (Notary’s Name)

_____ and proved to me on basis of satisfactory evidence of identification
(Printed name of signer)

_____ to be the above-named person who signed the foregoing instrument.
(Type of unexpired government-issued photo ID provided)

WITNESS my hand and official seal _____
(Notary signature)

My commission expires on _____
(Date)

D. Student's Income Information

Complete this section if the student filed a 2015 IRS income tax return.

Check the box that applies:

- The student has used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information to the student's FAFSA. *If you need more information about when, or how, to use the IRS Data Retrieval Tool, please go to <http://cc-seas.financialaid.columbia.edu/content/irs-drt>*
- The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2015 IRS income tax return information into the student's FAFSA. *Our Office cannot complete verification until IRS information has been transferred to the student's FAFSA.*
- The student is unable or chooses not to use the IRS DRT to transfer information from the IRS to the FAFSA, and instead will provide the school with a **2015 IRS Tax Return Transcript**.

Complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015.
 - ❖ List below the names of all employers and the amount earned from each employer in 2015. Please attach copies of 2015 W-2 statements or 1099-MISC forms, if not already submitted. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Employer's Name	Annual Amount Earned in 2015
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>
Total Amount of Income Earned from Work	\$

You are required to provide documentation from the IRS, dated on or after October 1, 2016, that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority. You can request a Letter of Non-Filing from the IRS on <https://www.irs.gov/individuals/get-transcript> or by submitting Form 4056-T, and checking Box 7.

____ Check here if a Letter of Non-Filing is provided.

____ Check here if a Letter of Non-Filing will be provided later.

E. Parent(s) Income Information

Complete this section if the parent(s) filed or will file a 2015 IRS income tax return(s).

- If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.
- If the parents filed separate 2015 IRS income tax returns, the IRS DRT cannot be used and the 2015 IRS Tax Return Transcript(s) must be provided for each.
- If the student's parent(s) filed, or will file, an amended 2015 IRS tax return, the student's parents must contact the financial aid office before completing this section.

Check the box that applies:

- The parent(s) have used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information to the student's FAFSA. *If you need more information about when, or how, to use the IRS Data Retrieval Tool, please go to <http://cc-seas.financialaid.columbia.edu/content/irs-drt>*
- The parent(s) have not yet used the IRS Data Retrieval Tool, but will use the tool to transfer 2015 IRS income tax return information to the student's FAFSA. *Our Office cannot complete verification until IRS information has been transferred to the student's FAFSA.*
- The parent(s) is unable or chooses not to use the IRS Data Retrieval Tool, and the parent(s) will submit to the student's school a copy of the parent's **2015 IRS Tax Return Transcript(s)**—not photocopies of the 2015 income tax return.

Complete this section if the student's parent(s) will not file and is not required to file a 2015 income tax return with the IRS.

Check the box that applies:

- The parent(s) was not employed and had no income earned from work in 2015.
- One or both parents were employed in 2015.
 - ❖ List below the names of all employers and the amount earned from each employer in 2015. Please attach copies of 2015 W-2 statements or 1099-MISC forms, if not already submitted. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Employer's Name	Annual Amount Earned in 2015
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>
Total Amount of Income Earned from Work	\$

You are required to provide documentation from the IRS, dated on or after October 1, 2016, that indicates a 2015 IRS income tax return was not filed with the IRS or other relevant tax authority. You can request a Letter of Non-Filing from the IRS on <https://www.irs.gov/individuals/get-transcript> or by submitting Form 4056-T, and checking Box 7.

___ Check here if a Letter of Non-Filing is provided.

___ Check here if a Letter of Non-Filing will be provided later.