

**A. Student Information**

<i>Last Name</i>	<i>First Name</i>	<i>Student ID Number</i>	
<i>Street Address</i>	<i>City</i>	<i>State</i>	<i>Zipcode</i>
<i>Phone Number (Include Area Code)</i>	<i>Date of Birth</i>	<i>Email Address</i>	

**B. Household Members and Number in College**

List all of the people in your custodial parent(s)' household below. Include:

- Yourself and your custodial parent(s), (including a stepparent) even if you do not live with your parent(s)
  - Do not include non-custodial parent information
- Your parent(s)' other children, if your parent(s) will provide more than half of their support, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2018.

**Note about Current College Enrollment:**

Include the name of the college for any household member, excluding your parent(s), who is, or will be, enrolled at least half time in an undergraduate or graduate degree, diploma, or certificate program at any time between July 1, 2017, and June 30, 2018. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Full Name	Age	Relationship	Name of College for the 2017-2018 Academic Year	Undergraduate/ Graduate	Half-time/ Full-time	Expected Graduation Date
		<i>Self</i>	<i>Columbia University</i>			

**By signing this worksheet, I certify all the information reported is complete and correct.** The student and at least one custodial parent must sign. Electronic signatures are NOT acceptable.

<i>Student Signature</i>	<i>Date</i>	<i>Student ID Number</i>
<i>Custodial Parent Signature</i>	<i>Date</i>	<i>Custodial Parent Name (Please Print)</i>

**C. Student's Income Information**

Complete this section if the student filed a 2015 IRS income tax return.

**Check the box that applies:**

- The student has used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information to the student's FAFSA. *If you need more information about when, or how, to use the IRS Data Retrieval Tool, please go to <http://cc-seas.financialaid.columbia.edu/content/irs-drt>*
- The student has not yet used the IRS DRT in FAFSA on the Web, but will use the tool to transfer 2015 IRS income tax return information into the student's FAFSA. *Our Office cannot complete verification until IRS information has been transferred to the student's FAFSA.*
- The student is unable or chooses not to use the IRS DRT to transfer information from the IRS to the FAFSA, and instead will provide the school with a **2015 IRS Tax Return Transcript**.

 Complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS.

**Check the box that applies:**

- The student was not employed and had no income earned from work in 2015.
- The student was employed in 2015.
  - ❖ List below the names of all employers and the amount earned from each employer in 2015. Please attach copies of 2015 W-2 statements or 1099-MISC forms, if not already submitted. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Employer's Name	Annual Amount Earned in 2015
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>
<b>Total Amount of Income Earned from Work</b>	<b>\$</b>

**D. Parent(s)' Income Information**

Complete this section if the parent(s) filed or will file a 2015 IRS income tax return(s).

- If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.
- If the parents filed separate 2015 IRS income tax returns, the IRS DRT cannot be used and the 2015 IRS Tax Return Transcript(s) must be provided for each.
- If the student's parent(s) filed, or will file, an amended 2015 IRS tax return, the student's parents must contact the financial aid office before completing this section.

**Check the box that applies:**

- The parent(s) have used the IRS Data Retrieval Tool to transfer 2015 IRS income tax return information to the student's FAFSA. *If you need more information about when, or how, to use the IRS Data Retrieval Tool, please go to <http://cc-seas.financialaid.columbia.edu/content/irs-drt>*
- The parent(s) have not yet used the IRS Data Retrieval Tool, but will use the tool to transfer 2015 IRS income tax return information to the student's FAFSA. *Our Office cannot complete verification until IRS information has been transferred to the student's FAFSA.*
- The parent(s) is unable or chooses not to use the IRS Data Retrieval Tool, and the parent(s) will submit to the student's school a copy of the parent's **2015 IRS Tax Return Transcript(s)**—not photocopies of the 2015 income tax return.

 Complete this section if the student's parent(s) will not file and is not required to file a 2015 income tax return with the IRS.

**Check the box that applies:**

- The parent(s) was not employed and had no income earned from work in 2015.
- One or both parents were employed in 2015.
  - ❖ List below the names of all employers and the amount earned from each employer in 2015. Please attach copies of 2015 W-2 statements or 1099-MISC forms, if not already submitted. *If more space is needed, attach a separate page with the student's name and Columbia ID Number at the top.*

Employer's Name	Annual Amount Earned in 2015
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>
<b>Total Amount of Income Earned from Work</b>	<b>\$</b>